



LEADING PROFESSIONAL DEVELOPMENT IN CLASSROOM ASSESSMENT

November 18-19, 2008• Portland, Oregon

Registration Fee: \$420 individual, \$395 each for groups of 2 or more

Participant Information

Name (to appear on badge) _____

Title _____

School District/Organization _____

Address _____

City _____ State _____ Zip _____

Work Phone _____ Fax _____

Email* _____ **required—confirmation letter will be e-mailed*

Payment Options

Registration forms submitted without complete payment information will not be processed. By submitting payment and registration, you acknowledge that you have read and understand the cancellation and transfer policies outlined below.

Purchase Order: PO# _____ *(must accompany registration form)*

Check Enclosed: # _____ *(payable to Educational Testing Service)*

Visa/MC/Discover: # ____ / ____ / ____ # Exp. Date ____ / ____

Authorized Signature: _____

Fax or mail completed registration form with payment information or purchase order to:

Educational Testing Service

317 SW Alder, Suite 1200, Portland, OR 97204

Phone: (800) 480-3060 · Fax: (503) 228-3014

E-mail: ets-ati@ets.org Web site: www.ets.org/ati

Conference Location and Hotel Information

Marriott Portland Downtown Waterfront

1401 SW Naito Parkway, Portland, Oregon 97201

Phone: 1-503-226-7600 or 1-888-236-2427

ETS Room Rate: \$159.00 plus tax

Participants are responsible for making their own hotel and travel arrangements.

Reservation cut-off date: One month before the workshop. Ask for "ETS Workshop Rate."

Rooms at the ETS rate are limited and available on a first-come, first-served basis.

Please do not make room reservations until you have received your confirmation letter.

Schedule: Check in begins at 8:00 am. Conference runs from 8:30 am - 4:00 pm. Dress is casual.

Registration Deadlines and Confirmation: Registrations are accepted with payment or purchase orders until the session is filled. Submission of a registration form does not guarantee admission to the conference.

Please do not make travel arrangements until you have received an e-mail confirmation from us. A registration confirmation letter and conference details will be e-mailed to you approximately two weeks after receipt of registration.

Substitutions, Cancellations, and Transfers: Registration cancellations, transfer requests, and substitutions must be submitted by e-mail to ets-ati@ets.org or faxed to 503-228-3014. *Cancellations and transfer requests must be received two weeks prior to the session and are subject to a \$50 processing fee.* No refunds or transfers will be made if you cancel less than 14 days before the start date of the session. Substitutions will be accepted until two business days prior to the conference. In the unlikely event that ETS cancels the event, registrants will receive a full refund.